|  |  |
| --- | --- |
| Minnesota Pollution Control Agency (MPCA), 520 Lafayette Road North, St. Paul, MN 55155-4194 | Solid waste contact change formSolid Waste PlanningDoc Type: Contact List |

Instructions: Use this form to inform the Minnesota Pollution Control Agency (MPCA) of contact changes in your county/district. Email the completed form to your assigned solid waste planner with the subject line “Contact change form.” Save a copy for your records.

**County contact information** *(Who should the MPCA contact with questions about this request?)*

|  |  |
| --- | --- |
| Name: |       |
| Organization address: |       | County: |       |
| City: |       | State: |       | Zip code: |       |
| Contact phone: |       | Contact email: |       |

Contact change type

Include new/updated contact information in “contact change requests” below. Any additional instructions should be included in the Comments section. Use a seperate change request section for each person. Maintaining accurate and up-to-date contacts for your county/district enables us to effectively communicate important information and timely program updates.

**Contact change request person 1**

|  |
| --- |
| [ ]  Addition – new contact; currently no contact association to facility. |
| [ ]  Removal – remove existing contact association to facility. |
| [ ]  Change – change to existing contact association to facility. |

Contact type

|  |
| --- |
| *Select the contact type or types that apply.* |
| [ ]  Built Environment[ ]  Burn Barrel Program[ ]  E-waste[ ]  Hauler Reporting[ ]  Household Hazardous Waste | [ ]  Local Recycling Development Grants (LRDG)[ ]  Metro Reporting (Metro counties only)[ ]  Organics Management/Food Waste Prevention | [ ]  Recycling Education Committee[ ]  Recycling/End Markets[ ]  SCORE[ ]  Solid Waste Officer[ ]  Solid Waste Planner |
| [ ]  All that apply **(for removal only)** |
| **Contact type definitions:** |
| *All that apply = To completely remove an individual association with a County, for Removal option only.* |

**Complete all fields; only one phone number is required.**

|  |  |
| --- | --- |
| Name: |       |
| Organization address: |       | County: |       |
| City: |       | State: |       | Zip code: |       |
| Office phone: |       | Mobile phone: |       | Email: |       |
| **Comments:**      |

**Contact change request person 2**

|  |
| --- |
| [ ]  Addition – new contact; currently no contact association to facility. |
| [ ]  Removal – remove existing contact association to facility. |
| [ ]  Change – change to existing contact association to facility. |

Contact type

|  |
| --- |
| *Select the contact type or types that apply.* |
| [ ]  Built Environment[ ]  Burn Barrel Program[ ]  E-waste[ ]  Hauler Reporting[ ]  Household Hazardous Waste | [ ]  Local Recycling Development Grants (LRDG)[ ]  Metro Reporting (Metro counties only)[ ]  Organics Management/Food Waste Prevention | [ ]  Recycling Education Committee[ ]  Recycling/End Markets[ ]  SCORE[ ]  Solid Waste Officer[ ]  Solid Waste Planner |
| [ ]  All that apply **(for removal only)** |
| **Contact type definitions:** |
| *All that apply = To completely remove an individual association with a County, for Removal option only.* |

**Complete all fields; only one phone number is required.**

|  |  |
| --- | --- |
| Name: |       |
| Organization address: |       | County: |       |
| City: |       | State: |       | Zip code: |       |
| Office phone: |       | Mobile phone: |       | Email: |       |
| **Comments:**      |

**Contact change request person 3**

|  |
| --- |
| [ ]  Addition – new contact; currently no contact association to facility. |
| [ ]  Removal – remove existing contact association to facility. |
| [ ]  Change – change to existing contact association to facility. |

Contact type

|  |
| --- |
| *Select the contact type or types that apply.* |
| [ ]  Built Environment[ ]  Burn Barrel Program[ ]  E-waste[ ]  Hauler Reporting[ ]  Household Hazardous Waste | [ ]  Local Recycling Development Grants (LRDG)[ ]  Metro Reporting (Metro counties only)[ ]  Organics Management/Food Waste Prevention | [ ]  Recycling Education Committee[ ]  Recycling/End Markets[ ]  SCORE[ ]  Solid Waste Officer[ ]  Solid Waste Planner |
| [ ]  All that apply **(for removal only)** |
| **Contact type definitions:** |
| *All that apply = To completely remove an individual association with a County, for Removal option only.* |

**Complete all fields, only one phone number is required**

|  |  |
| --- | --- |
| Name: |       |
| Organization address: |       | County: |       |
| City: |       | State: |       | Zip code: |       |
| Office phone: |       | Mobile phone: |       | Email: |       |
| **Comments:**      |